

**ENCORE / SAN ANTONIO MARRIOTT RIVERCENTER ELECTRICAL-INTERNET SERVICES FORM**

FUNCTION DATE _____	COMPANY NAME _____
FUNCTION LOCATION _____	EMAIL _____
CONVENTION GROUP _____	Meeting Room _____
ON-SITE CONTACT _____	PH. NO. _____

SET-UP	BREAKDOWN
DATE _____	DATE _____
TIME _____	TIME _____

\*\*\*EMAIL YOUR FORM TO [jesse.garcia@encoreglobal.com](mailto:jesse.garcia@encoreglobal.com)\*\*\*

YOUR ORDER MUST BE RECEIVED NO LATER THAN 15 BUSINESS DAYS BEFORE DATE OF SERVICE TO ENSURE TIMELY INSTALLATION  
STANDARD LABOR RATES: MONDAY - FRIDAY 8AM - 5PM. ADDITIONAL LABOR CHARGES MAY APPLY FOR AFTER HOURS, HOLIDAY AND WEEKEND SERVICE.

ELECTRICAL									
	# DAYS	Quantity	ADVANCE ORDER		# DAYS	Quantity	FLOOR ORDER		TOTAL PRICE
<b>120 VOLT/SINGLE PHASE SERVICES:</b>			Per Day Cost				Per Day Cost		
Single Outlet Service (20 amps) DEDICATED			\$ 147.00				\$ 154.00		
Power Strip (rated for 15amps)			\$ 28.00				\$ 32.00		
25' - 50' Extension Cord			\$ 33.00				\$ 37.00		

INTERNET SERVICES									
	# DAYS	Quantity	ADVANCE ORDER		# DAYS	Quantity	FLOOR ORDER		TOTAL PRICE
<b>SERVICES AVAILABLE:</b>									
Simple Wi-Fi - Up to 3Mbps			\$ 18.00						
Superior Wi-Fi - Up to 5Mbps			\$ 27.00						
Superior Wired Internet Connection - Up to 5Mbps			\$ 235.00				\$ 245		

**GENERAL INFORMATION:** Wall outlets or columns are not a part of the rental space and are not to be used. Charges for electrical service listed, do not include repair of outside equipment or any control wiring. Service does include power to one point and one connection. Motors of one-half horsepower or more must be equipped with a safety switch. If 24-hour service is required, please describe your requirements and our staff will furnish a quote. Encore and/or Marriott reserves the right to refuse connections where wiring constitutes a safety or fire hazard. All materials and equipment furnished by Encore and/or Marriott will remain the property of Encore and/or Marriott. Prices subject to change without notice.

**ELECTRICAL RATE SCHEDULE:** For request of more than 4 outlets, you must request a heavy duty service and specify the number of outlets required. Four outlets constitutes a 20 AMP circuit. NOTE: Please include a diagram of floodlight and outlet locations. Cable for dimmer boards or special outlets must be supplied by the exhibitor/outside co.

**SPECIAL SERVICE UNITS:** In those instances where your needs cannot be classified under either Standard Service or Heavy Duty Service, please describe your requirements. This work will be done and charged on a time and material basis.

**PAYMENT INFORMATION**

Electrical/Internet Subtotal \$ \_\_\_\_\_

Labor/SC/Tax (applied by Encore) \$ \_\_\_\_\_

Electrical/Internet TOTAL \$ \_\_\_\_\_

Please complete the requested information below:

Acceptance Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

**For your security and to adhere to PCI Security Standards,  
please call Encore directly to finalize payment arrangements with a Credit Card.  
Ph # 210-336-9621**

\*On-site rates apply for payment arrangements made less than 15 days prior to the start date.\*

Authorized on-site contact for additions: \_\_\_\_\_

Onsite Contact Mobile Phone #: \_\_\_\_\_